



Excel Targeted-Skills Chart Dataset in Graphs

GS Software Consulting.ca

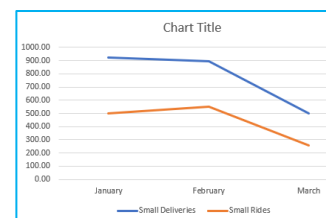
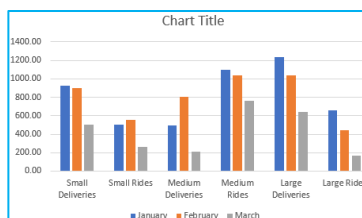
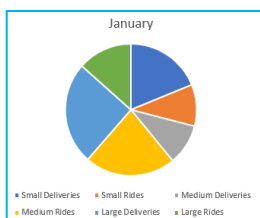
GS Course Outline:

- Excel:** Excel is used to organize lists of information, perform calculations, analyze and chart data as graphs.
- Objective:** ■ Learn how to arrange summarized Data, best Chart types to use and why, create a Graph and then become comfortable editing parts of a Graph, changing Graph Types resulting in the best way to present data results.
- Prerequisite:** Basic Windows, Keyboarding and Mouse skills. Excel All-in-One GS Course Outline *or* previous experience using Excel plus access to a computer with Microsoft Excel software.
- Duration:** 1 hour
- Cost:** \$129.00 + HST (13%)
- Topics:**
1. Arrange Data for a Graphs
 2. Most Common Graph Types
 3. Create a Graph
 4. Editing Graphs
 5. Graph Parts
 6. Graph to Data Connection
 7. Switch Row/Column Data
 8. Change Graph Type

Practice Lesson:



Rides-R-Us First Quarter Sales Charts



Owner, Course Author and Instructor: | [Gloria Smith](mailto:gloria@gssoftwareconsulting.ca)
 To Register email gloria@gssoftwareconsulting.ca
 Or Visit the [GS Bookings Calendar](#)
 London, Ontario Canada
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